



Diocese of Little Rock Catholic Youth Ministry

2500 North Tyler Street • P.O. Box 7565 • Little Rock, Arkansas 72217 • (501) 664-0340

August 20, 2010

Dear Youth Ministers:

Enclosed you will find information and registration for the annual Weekend Extravaganza which will be held on the campus of the University of Arkansas at Little Rock (UALR) at the Donaghey Student Center, January 22-23, 2011. The registration deadline for this event is Friday, January 7, 2011. Scholarship money is available for those teens wishing to attend but financially unable to do so on their own.

After your group registers at the Donaghey Student Center, you will be directed to the UALR Theatre where our main evening activities will take place. Please consult the tentative schedule included in this mailing for additional information.

This year's speaker will be Shawn Carney who is the co-founder of the 40 Days for Life. Shawn is one of the youngest and most inspirational pro-life speakers in America today. His passion for helping women and the unborn is contagious. He travels extensively helping pro-life organizations raise money and advocate for the pro-life issues. In addition to his speaking engagements Shawn also is the host and producer of a new pro-life series on EWTN called "BEING HUMAN".

Our schedule also includes a dance, along with other options for the free time built in to the evening. The teens will be able to purchase food during the free time, after 9:45pm. On Sunday morning, we will have a full breakfast buffet, attend the Rosary and Mass for Life at Statehouse Convention Center, have a boxed lunch, and participate in the March for Life in downtown Little Rock.

As usual, chaperones will share some responsibility in monitoring doors, stairwells, and exits during the evening. We will include a chaperone schedule in your registration packet as well as discuss this at the chaperone meeting on Saturday evening.

Please read through all the attached materials that outline in further detail the specifics of the weekend. Thanks for all of your support in bringing our youth together for important events such as this. Please remember to keep in prayer all those who suffer from the effects of a culture of death as we continue to work toward our main goal of respecting humans at all stages of life.

Thanks again for giving your time to the youth of the Diocese and important issues of our faith.

Pax,

Liz Tingquist
Director
Catholic Youth Ministry



"Keeping the Spirit Alive"



Weekend Extravaganza

Joining people around the world to respect and protect human life

January 22-23, 2011

UALR Donaghey Student Union & Statehouse Convention Center

Objective: to promote life by participating in the Right to Life March and by treating one another with dignity, respect, love and understanding; to bring youth together from around the Diocese so they may have a safe, fun, educational, and spirit-filled time with their peers.

Registration: is by Parish only. The Adult Advisor in charge will complete the Master Form and submit one check for those registered by the Parish for this event and submit the form along with check to:

Diocese of Little Rock/Office of Catholic Youth Ministry
P.O. Box 7565
Little Rock, AR 72217-7565

Physical address for overnight/FedEx:

Diocese of Little Rock / Youth Ministry Office
2500 No. Tyler Street
Little Rock, AR 72207
Phone: (501) 664-0340

Payment: Make check payable to the Diocese of Little Rock/Youth Ministry

Cost: \$40.00/adult or student before the early registration deadline. After the January 7, 2011 deadline, the fees will increase to \$45.00/adult or student.

Registration Deadline: January 7, 2011 is the early registration deadline. In order to properly plan for an event this large, we ask that you adhere to the early registration deadline. Registrations received after January 7, 2011 will be on a first-come, first-serve basis until the event reaches our capacity number. Please remember that this event historically fills up very quickly, so please register as soon as you can to ensure admittance to this event.

Event Begins: Registration and check-in will begin at the UALR Donaghey Student Center at 6:00pm on Saturday, January 22, 2011. We cannot accommodate earlier check-ins.

Items Needed for Parish Check-In: Turn in an Expectation & Code of Behavior and Medical Consent Liability Waiver form for each youth from your Parish along with a Medical and Chaperone form for each adult. An additional set of these forms should be kept with the adult chaperone in charge of each Parish as well. **That means you will need two copies of each form for those attending = one to turn in at registration + one to keep with the Parish adult chaperone.**

Chaperones: Male and female chaperones are **REQUIRED** if both sexes of youth attend. You are **REQUIRED** to have **one female chaperone for every eight girls and one male chaperone for every six boys**. Our requirement is that chaperones must be 25 years of age. Parish chaperones will be assigned a specific time to monitor a particular area or activity during the event.

Expectations & Code of Behavior Form: Each youth participant must complete and sign the form. Please make sure all information is filled out completely. Make sure that the emergency number on this form is a different number than that of the parent/guardian. A copy of this form will be turned in at registration and an additional copy of this form will stay with the Parish adult chaperone.

Parental/Guardian Consent Liability Waiver & Medical Consent Form: Each youth participant must have a completed form filled out *with a copy of the front and back of his or her health insurance card attached*. Please make sure information is legible and that copies of the insurance card are legible as well. Taking these extra steps of accuracy will help should a medical emergency arise. It is the responsibility of each youth leader to have a copy of this form in their possession during this event. Please remember that you will turn in one copy of this form at the registration desk and retain one copy for the adult chaperone in charge of your group during this event.

Dress Code: Dress for the weekend can be considered casual but **MODEST**. No tank tops, spaghetti strap shirts, midriff tops, clothes with excessive tears or holes. No rude or vulgar pictures or sayings on clothing. Be modest in your dress or you will be asked to change.

Food: You should eat before you arrive! Food will be provided by UALR. The food court will be open from 9:45pm to 11:45pm. Cash will be needed to purchase food on Saturday evening. On Sunday morning, a full breakfast buffet will be available from 8:30am - 10:00am. (This is included in your registration fee.) Because UALR has the contract on food and beverage services, you may not call out for pizza or other food/beverage services. UALR offers a variety of food and snack items. Immediately following the Mass for Life, a sack lunch will be provided for all Weekend Extravaganza participants. This is also included in your registration fee.

Dance: We will have the Sound Guy as our DJ for the dance. **We ask that each youth bring baby items (bottles, diapers, car seats, strollers, etc.) for admission to the dance.** These items will be donated to St. Joseph's Helpers, a Catholic pregnancy counseling center.

Games: UALR provides ping pong paddles; you must bring your own ping pong balls. Sauna and steam showers are in the locker rooms. Other equipment may be checked out; however, you will be charged for any equipment not returned. UALR does not provide goggles for racquetball - you must bring your own and they require goggles for this sport. You are not allowed to use their weight-lifting equipment.

Sleeping Arrangements: There will be separate sleeping areas for the boys and girls. Sleeping bags are necessary. Girls will probably sleep in the gym area again and the boys in the upstairs area.

Lights Out: The schedule calls for **lights out at 1:15am** followed by sleep time of course! The reason we schedule sleep time is because in years past there have been complaints about the youth sleeping during the Mass for Life. The Mass is the highlight of our weekend and we should be at our best, thus the need for sleep time. Please let your youth know that this is the lights out schedule and we ask that they respect this time frame.

Shower Time: Showers will be open at 12:01am on Sunday morning until 1:15am. They will open again on Sunday morning between the hours of 8:00am - 10:30am.

Check out time from UALR: will be 10:45am on Sunday, January 23.

Transportation: Transportation from UALR to Statehouse Convention Center for the Mass for Life is on your own. We will NOT return to UALR once we check out. When parking for the Mass for Life, consider that you probably won't return to your vehicle until after the March for Life - which begins at approximately 2:00pm.

Rosary for Life: Begins right before the Mass at the Statehouse Convention Center in the Ballroom at 11:30am. Please have your teens in place at the Mass in time to pray the rosary.

Mass for Life: Will be at 12:05pm at the Statehouse Convention Center Ballroom in downtown Little Rock. Bishop Anthony B. Taylor will be presiding at Mass, which is open to anyone.

March for Life: Begins at approximately 1:30pm (after the Mass for Life).

Recap on What to Bring:

- Sleeping Bag
- Money for the food court - Saturday evening
- Comfortable walking shoes for the March for Life (warm coat, hat, gloves if it is really cold)
- Expectations and Code of Conduct forms for each participant
- Parental/Guardian Consent, Liability Waiver and Medical Consent form for each participant
- Games that your group may want to play. Ping pong balls, basketballs, cards, etc. for Saturday night.
- Change of clothes, toiletries, etc. for the next day
- **Baby items for St. Joseph's Helpers**

Last but not Least: We are looking forward to having you all here in Little Rock for this event. The Youth Advisory Council is working hard to ensure that everyone has a great time while participating in the Weekend Extravaganza.

Feel free to contact Liz Tingquist/Tricia Gentry, Office Catholic Youth Ministry, at (501) 664-0340, ext. 333/418 or by e-mail by visiting the Diocesan website if you have any further questions.



"You formed my inmost being; you knit me in my mother's womb. I praise you, so wonderfully you made me; wonderful are your works!"

Psalm 139:13-14



**“Keeping the Spirit Alive”
Weekend Extravaganza**

Joining people all over the world to respect and protect human life
January 22-23, 2011

Schedule

Saturday, January 22

6:00pm	Registration at UALR in the Donaghey Student Center
6:00pm - 7:00pm	Icebreakers and Praise and Worship in the UALR Theatre with YAC and Team Jesus
7:00pm	Introductions/Rules presented by YAC (Youth Advisory Council)
7:15pm	Opening Prayer Service/Opening Skit
7:35pm - 7:50pm	Bishop Anthony Taylor
7:50pm - 8:00pm	Marianne Linane, Director, Respect Life Director for the DOLR
8:00pm - 9:45pm	KEYNOTE SPEAKER: Shawn Carney
9:45pm	Dismissal to Donaghey Student Center/Adult Chaperones Stay for Meeting
9:45pm - 11:45pm	Dance/Activities in Gym/Food Court Open
11:45pm - Midnight	Prayer Services at the Dance (YAC)

Sunday, January 23

Midnight - 1:00am (Showers Open)	Free time
1:15am	Lights out
8:00am - 10:00am (Showers Open)	Breakfast Buffet in the Donaghey Student Union
10:45am	Leave UALR (WE WILL NOT RETURN) Drive to Statehouse Convention Center - TRANSPORTATION ON OWN
11:20am	Rosary for Life - Statehouse Convention Center
12:05pm	Mass for Life - Statehouse Convention Center
1:30pm	Sack lunch on the way to the March at the Cathedral (follow directional signs)
2:00pm	March for Life

"Keeping the Spirit Alive"

MASTER FORM
2011 Weekend Extravaganza



Please TYPE or PRINT all necessary information

PARISH _____ CITY _____

NAME & PHONE # OF Adult Advisor in Charge (AAIC)

ADDRESS, CITY & ZIP OF AAIC

Email Address: _____

Please note: youth chaperone ratios: 8 girls to 1 female chaperone. 6 boys to 1 male chaperone. Chaperones must be 25 years old.

NAME	A/Y	M/F
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____
20. _____	_____	_____
21. _____	_____	_____

- 22. _____
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- 30. _____
- 31. _____
- 32. _____
- 33. _____
- 34. _____
- 35. _____

REGISTRATION DEADLINE: Friday, January 7, 2011

Total number of Registrants: _____ X \$40.00 = _____

Total Fee Paid: _____

LIST below ANY SPECIAL NEEDS (physical &/or food) - along with person's name.

(If further space is needed, copy these pages.)

Weekend Extravaganza - Chaperone Guidelines

Welcome! As a chaperone, you play an important part in ensuring the positive experience of this event. We offer the following list of guidelines to help you fulfill your role as a chaperone.

Special Note: Youth should be provided some leniency in having fun. Jokes, laughs and other bodily noises after the lights go down are to be expected. However, chaperones will be treated with dignity and respect! Therefore, please note the following:

- AA There is a ratio of 1 male chaperone to 6 boys. No exceptions!!
- AA The ratio for girls remains at 8:1.
- AA Your chaperones **must** sleep/stay in the same area as your youth.
- AA When you arrive, your adults should find a designated sleeping area for all your youth.
- AA No chaperones under the age of 25.
- AA There will be no tolerance of youth who are disrespectful to adults.
- AA All chaperones are to be Virtus trained and in full compliance to Safe Environment Standards.

We require that:

- all adult advisors/chaperones be at least 25 years of age.
- each group have: 1 male chaperone for every 6 boys and 1 female chaperone for every 8 girls.
- all chaperones enforce the code of conduct and set an example for youth.
- male chaperones if there are male youth participating; female chaperones if there are female youth participating
- all chaperones be responsible that youth attend all scheduled functions of this event.
- while in the UALR Theatre, chaperones spread out among their teens to be present and available to your group. It is expected that chaperones will not leave the theater area and expect other adults to be responsible for youth in your charge. NOTE: Seating the UALR Theatre is by parish.
- Chaperones are expected to take their turn monitoring a given area as pre-assigned by the chaperone in charge.

REMEMBER: You are **TOTALLY** responsible for both the behavior and the needs of the youth entrusted to your care. Please pay close attention to both. Wherever we are, we represent the youth of the Catholic Church of Arkansas. **ALSO:** It is very important that all adults walk around and keep an eye on what's going on. If something is not right, **DO OR SAY SOMETHING!**

All chaperones are expected to follow these rules. In the interest of safety and security, do not leave your group unchaperoned. Should an emergency arise, check in with the Diocesan Youth Director or an Adult Advisory Council member. With these things in mind, we believe all, adults and youth alike, will indeed have a joyful celebration of life.

SOME HELPFUL HINTS:

- 1) An evening with just chaperones before the event would be a great opportunity to plan for the event and establish contingency plans for accidents, sickness or misconduct.
- 2) Choose chaperones who have a good rapport with teens, yet can control the group on outings and at general sessions. Choose chaperones who have been active with your youth.
- 3) Meet with the teens before the event and remind them that at all times they represent your parish. Explain to them the purpose of the Weekend Extravaganza.
- 4) All chaperones should keep a list of their parish participants with home phone numbers at all times.

I understand and accept these chaperone guidelines.

Chaperone's Signature

Parish / City

Return this signed form with registration materials to the Youth Office

YOUTH Expectations & Code of Behavior - Weekend Extravaganza

At all Diocesan sponsored activities, we expect you to represent the Diocese of Little Rock well! We hope that you will display the mature, responsible leadership and character which has for so many years been the trademark of Catholic youth within this Diocese.

Expectations . . .

- Participants are expected to attend all sessions and wear their nametags on the upper chest at all times.
- Slam dancing, mosh pits and running trains are not permitted during the dance.
- Dress code: Casual - no inappropriate tops or t-shirts. If dressed inappropriately, the individual will be asked to change. Shoes - wear only rubber-soled shoes.
- Smoking is not permitted.
- Gum is not permitted in the building.
- All property will be left clean, especially the bathroom areas.

CODE OF BEHAVIOR . . .

1. Individuals are responsible for their own actions and will be asked to assume the natural consequences of any negative behavior. Each participant will take full responsibility for any damage or theft.
2. Participants may not leave the activity site unless accompanied by an adult from their parish.
3. The possession and use of alcohol and drugs are prohibited.
4. Christ-like behavior is promoted and expected at all times. Therefore, inappropriate contact, touch, gesture, language or activity of a sexual nature is unacceptable. Girls and boys will not be sleeping in the same room.
5. Quiet will reign from 1:15 AM - 8:00 AM.

Infractions of the Code of Behavior will result in the diocesan director discussing the infraction with the participant. In the unlikely event that a behavior problem based on the above requires extreme action, it is likely to result in dismissal from Extravaganza. One's parent/guardian is responsible for removing the participant from the activity site.

I understand and accept this code of behavior.

(Participant's Signature)

(Date)

I consent to the conditions stated above on participation in this event.

(Parent/Guardian's Signature)

(Date)

(Phone Number - Day)

(Phone Number - Night)

In case of emergency contact

at (Phone #)

Emergency Phone number may not be the same as parent/guardian

ADULT MEDICAL RELEASE FORM

Date: _____

Print Name: _____

Parish: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone Number: (____) _____ Work Phone Number: (____) _____

Physician's Name: _____ Phone # (____) _____

Date of Birth: _____ Date of last tetanus shot: _____

Please list **all** medical conditions/allergies/special health information: _____

Please list **any** medications (prescriptions or non-prescription) that you would like us to be aware of:

Medical Insurance Company: _____ Policy Number: _____

Policy in the name of: _____ Relationship: _____

Emergency Contact Name and Number: _____

In the event that the participant does not have insurance, payment in full for medical care becomes the responsibility of the patient.

I, _____, do hereby release, hold harmless and discharge the Diocese of Little Rock, its staff and volunteers from any and all liability, claim, loss, damage, cost or expense arising from my participation in this event. I waive such claims against such organization or any such person, arising directly or indirectly from or attributable in any legal way, to any action or omission to act of any such organization or person in connection with execution of this event. I authorize treatment by a licensed medical physician or licensed medical team in case of any accident or illness that may so arise, or any hospitalization necessary.

Signature: _____

Diocese of Little Rock / Office of Catholic Youth Ministries

PARENTAL/GUARDIAN MEDICAL CONSENT AND LIABILITY WAIVER

Participant's Name: _____ Date of Birth: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Parent/Guardian's Name: _____ Home Phone(____) _____

Alternate Phone Number: (____) _____ Cell Phone Pager Work

Parish: _____ Grade _____ Age _____ Sex: M/F

CONSENT & LIABILITY WAIVER

**Important! To be filled out by the Parent/Guardian for youth under 18 years of age.
If participant is 18 years of age or older, consent must be signed by the individual.**

I (name of parent/guardian) _____, grant permission for my child, (participant's name) _____, to participate in (event) **Weekend Extravaganza**, to be held **January 22-23, 2011**, at UALR Donaghey Student Center and Statehouse Convention Center and all sanctioned locations connected with the event.

I agree on behalf of myself, my child's other parent if known, or living (name of parent) _____. My child named herein, or our heirs, successors, and assigns, to hold harmless and defend the Diocese of Little Rock, the sponsoring parish (its pastor, youth minister, other agents, etc.) or any representatives associated with the scheduled activity unless the parties involved were careless or negligent.

Signature (Parent/Guardian)

Date

Signature

Date

(Participant 18 years of age or older must sign own consent)

MEDICAL CONSENT

Medical Matters

I hereby warrant to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child. Of the following statements pertaining to medical matters, sign only those in accordance to your wishes:

Emergency Medical Treatment

In the event of any emergency, I hereby give permission to transport my child to a hospital for emergency medical or surgical treatment. I wish to be advised prior to any further treatment by the hospital or doctor. In the event of any emergency and you are unable to reach me, contact:

Name & Relationship _____ Phone (____) _____

Family Doctor: _____ Phone (____) _____

Medications

My child will bring all such medications, well labeled, that are necessary. Names of medications and concise directions for seeing that the child takes such medications, including dosage and frequency are as follows:

My child is taking the following medication at the present time:

Medication(s): _____ Dosage _____ Medication _____ Dosage _____ Medication _____ Dosage _____

Administer: _____

_____ I hereby **DO NOT GRANT PERMISSION** for medication of any type, whether prescription or nonprescription may be administered by my child unless the situation is life threatening and emergency treatment is required. (Please initial)

_____ I hereby **GRANT PERMISSION** for nonprescription medication (such as Tylenol, throat lozenges, cough syrup) to be given to my child, if deemed advisable. (Please initial)

MEDICAL CONDITIONS INFORMATION

(Diocesan personnel will take reasonable care to see that the following information will be held in confidence)

My son/daughter has: _____

Has had an episode of the following or has been diagnosed Seizures Asthma Diabetic

Allergic reactions to the following (foods, dyes, latex, etc.) _____

Has had medical surgery within the last six months? Yes No Still under Doctor's care? Yes No

Has a medically prescribed diet? _____

The following physical limitations? _____

Immunizations current and up to date: Yes No Date of last tetanus/diphtheria immunization _____

You should be aware of these special medical conditions of my child: _____

INSURANCE INFORMATION

(Please attach a copy of the Insurance Card, front and back, with this form)

Insurance Carrier: _____

Name of Insured: _____

Insurance ID Number: _____ Insurance Policy Number: _____

Father's Name: _____ Birth Date: _____

Place of Employment: _____

Mother's Name: _____ Birth Date: _____

Place of Employment: _____

No, I do not carry medical insurance at this time.

In the event it comes to the attention of the chaperones associated with the activity that my child becomes ill with repeated symptoms such as headache, vomiting, sore throat, fever, diarrhea, I want to be called immediately. If this will be a long distance call, I want to be called collect (with phone charges reversed to myself).

Signature (Parent/Guardian) Parent Guardian must sign for anyone under 18 years of age Date

Signature (Participant 18 years of age or older must sign own consent)

Date